



## Call for TWD 2017 Program Abstracts (“Best Practices”)

**Submission Deadline: May 5, 2017 (first-come, first-served)**

The TWD 2017 Program Directors’ Meeting planning committee welcomes your abstracts for program poster sessions. The submission period is **January 23, 2017 – May 5, 2017**. **All submissions should be sent to [TWDPrograms@faseb.org](mailto:TWDPrograms@faseb.org).**

### **Poster Presentations**

The poster sessions provide an interactive forum for authors to discuss their NIGMS-funded program best practices, progress and outcomes.

- Presenters will be assigned locations to put up their posters, which will be organized by TWD programs (MARC, IMSD, RISE, PREP, T32 Supplements, etc.)
- Poster boards and pushpins will be supplied, and posters should be attached to the boards for display.
- Presenters are encouraged to bring 1-page handouts to accompany their posters.
- Poster presentation abstracts are limited to 300 words.

### **Submission Instructions**

**All abstracts must be submitted to [TWDPrograms@faseb.org](mailto:TWDPrograms@faseb.org).** All abstracts must be formatted with 0.75 inch margins all around, 11-pt font size or larger for narrative text, and 10-pt font size or larger for table and figure legends.

- Abstracts must use one of the following serif font styles: Times New Roman, Georgia, Helvetica, or Times.
- The following information must be included in the submitted abstract: presentation/panel title; all author(s) identifying information, including names, degrees, and institutional affiliations; NIGMS/NIH TWD Program; 3 to 5 keywords; and narrative text. Narrative text may include tables and/or figures (providing the submission stays within page limits).
- Abstracts must be submitted as PDF files.
- Please use the following naming convention for the file name: CorAuthorLastName\_First Name\_Topic.pdf (ex. Smith\_James\_IMSD.pdf).

### **Logistics**

- Abstracts will be accepted on a first-come, first-served basis. Acceptance notifications will be made by **May 19, 2017**.
- Presenting authors are responsible for registration, travel, and hotel costs.
- Abstracts will be compiled and made available to participants.

## **Abstract Template**

**Title** in Title Case, (i.e., capitalize the first letter of each word, except prepositions). **Do not place a period at the end of the abstract title.**

**Corresponding Author**, Degree(s), Unit(s), Institution, City, State/Province/District, Country; Author #2, Degree(s), Unit(s), Institution, City, State/Province/District, Country; Author #N, Degree(s), Unit(s), Institution, City, State/Province/District, Country

**Corresponding Author Contact Information:** Author@myinstdomain.edu, (123) 456-7890

**Keywords:** List three to five keywords each separated by semi-colons.

**Abstract:** Narrative text. Tables and figures may be included provided the abstract stays within the page limit. Avoid using jargon and acronyms. Consider including the following information in the abstract, when relevant:

- Sentence stating the study objective, problem under investigation, hypothesis or research goal
- Brief description of research methods, if pertinent
- Summary of results obtained
- Statement of the conclusions; how the research advances the goals and objectives of the NIGMS/NIH TWD.
- Source of support

## **Poster Presentation Information**

Each poster board is marked with a unique poster board number. This unique number indicates the placement of the board within the Grand Foyer West at the Baltimore Marriott Waterfront Hotel.

## **Poster Policy**

- Presenters must mount their posters no later than 30-minutes prior to the scheduled time of their presentation.
- Presenters are expected to be at their poster boards during the assigned session presentation time
- Posters must remain on display during the scheduled poster viewing and poster presentation sessions

## **E-Posters**

- Following the TWD 2017 meeting, all poster authors are invited to have their posters uploaded to the TWD 2017 Program Directors' website.
- The e-posters will be accessible to all website visitors after the conclusion of the meeting.
- Instructions for uploading your poster will be sent with your confirmation in May.

## **Poster Presentation Instructions**

Posters should be readable by viewers three feet away. Use large print and shade or color block letters when possible. A minimum font size of 28 point and a maximum of 600 words are recommended. The message should be clear and understandable without oral explanation.

**The poster-board surface area is 3'8" high and 5'6" wide.** Prepare a 6" high headline strip that runs the full width of the poster. Include the title, authors, and affiliations on the strip in letters not less than 1" high. Remember to leave space on the board for colleagues to leave notes and include an email address for viewers to contact you later.

### **NIGMS/NIH TWD Programs**

BRIDGES-BS

BRIDGES-PhD

BUILD

CEC

IMSD

IPERT

IRACDA

MARC T36

MARC U-STAR

MSTP (T32)

NRMN

PREP

R25 Rigor & Reproducibility

RISE

T32 Predoctoral

T32 Supplements